



PENN CAMBRIA SCHOOL DISTRICT

Excellence in Public Education

Administration Office
201 6th Street
Cresson, PA 16630
(814) 886-8121
(814) 886-4809 (Fax)

High School
401 Linden Avenue
Cresson, PA 16630
(814) 886-8188
(814) 884-3977 (Fax)

Middle School
401 Division Street
Gallitzin, PA 16641
(814) 886-4181
(814) 886-9308 (Fax)

Intermediate School
376 Wood Street
Lilly, PA 15938
(814) 886-8532
(814) 886-5389 (Fax)

Primary School
400 Main Street
Lilly, PA 15938
(814) 886-2151
(814) 886-5419 (Fax)

Pre-Primary School
205 6th Street
Cresson, PA 16630
(814) 886-8166
(814) 886-4780 (Fax)

NOTICE OF DESTRUCTION OF SPECIAL EDUCATION RECORDS

Attention Parent/Guardians, Former Students, Eligible (Adult) Students:

The Penn Cambria School District Special Education records which have been collected by the School District related to the identification, evaluation, educational placement, or the provision of Special Education in the district must be maintained under state and federal laws for a period of seven years.

After Special Education services cease, and the seventh (7) year anniversary is reached, these records will be purged. Special Education services end when the student is no longer eligible for services, graduates or completes his or her educational program at age 21, or moves from the district.

This notification serves as a reminder that these records will be destroyed in accordance with state and federal law unless the parent/guardian or (adult) student notifies the School District otherwise. After seven years, the records are no longer useful to the district, but they may be useful to the parent/guardian or former student in applying for Social Security benefits, rehabilitation services, college entrance, etc.

We encourage you to take the necessary steps to retain any records that may be beneficial to you or your child. Should you have question or require further assistance, please contact Mrs. Heather Farren, Office Coordinator, Special Education Department, at 814-886-4785 extension 1300 or email

FarrenHA@pcam.org.