

PENN

BOARD REPORT

Volume 46 No. 2

CAMBRIA

September 2024

This report summarizes the actions taken by the Penn Cambria Board of Education at its regular meeting, September 17, 2024. Routine business, such as approval of agenda, minutes, treasurer's report, financial reports, and payment of bills was accomplished. The Board also took the following actions and approved the following resolutions:

I. **HEARING OF VISITORS** - There were no questions, concerns, comments, related to school business.

II. **BUSINESS ADMINISTRATOR'S REPORT**

BUDGET TRANSFERS

RESOLVED: That the Board of Directors approve budget transfers under the 2023-2024 general fund budget and that a copy be filed with the official records of the school district.

FUND BALANCE TRANSFER

RESOLVED: That the Board of Directors approve a transfer of \$2,000,000 from the General Fund unassigned fund balance to the committed fund balance for future capital improvements/renovations, retroactive to June 30, 2024.

III. **SUPERINTENDENT'S RECOMMENDATIONS**

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. Personnel Actions

1. Accept Retirement
 - a. Angela Glenn, Lilly, Intermediate School Aide, effective September 3, 2024, after 30+ years of service
2. Accept Resignations
 - a. Isabella Burkhart, Portage, High School Aide, effective August 28, 2024
 - b. Jessica Secriskey, Cresson, IU08 Substitute Teacher, effective August 26, 2024
 - c. Marissa Vinglish, Dysart, Substitute Teacher, effective August 21, 2024
 - d. Travis Walters, Cresson, Primary School Part Time Custodian, effective August 21, 2024
3. Approve Leave
 - a. Employee #017680, School Nurse, effective on or about October 16, 2024 through on or about January 22, 2025
4. Approve Appointments, effective immediately
 - a. Brent Davison, Loretto, from Assistant to Head Varsity Baseball Coach, at a stipend of \$3,562.20
 - b. Lois Smith, Cresson, Assistant Varsity Cross Country Coach, at a stipend of \$2,414.00
5. Approve Appointments, effective pending documentation
 - a. Eric Gaida, Cresson, Assistant 9th Grade Football Coach, at a stipend of \$2,160.00
 - b. James Miller, Ashville, IU08 Substitute Teacher
6. Award Tenure
 - a. Mark Mardula
7. Approve Driver
 - a. Kimberly Gobert, daily transportation for student #300142, effective date to be determined
8. Approve McIlwain School Bus Lines, Inc. Driver
 - a. William Smith, Tyrone, retroactive to August 29, 2024

B. Approve Updated Novel List

IV. NEW BUSINESS

FIT OPTIMIZED SOLUTIONS

RESOLVED: That the Board of Directors approve contracts with FIT Optimized Solutions of Windber, PA as follows:

Energy Management System Service Contract for Direct Digital Control Preventative Maintenance for the Intermediate School (Boiler Room) for one year starting on September 1, 2024.

Preventative Maintenance Contract for the Intermediate School pneumatic automatic temperature control systems for one year starting on September 1, 2024.

Total cost \$3,800.00

JOHNSON CONTROLS FIRE PROTECTION LP

RESOLVED: That the Board of Directors approve renewal of the service agreement with Johnson Controls Fire Protection LP to provide maintenance and monitoring for fire alarm systems at the Pre-Primary, Primary, Intermediate, and High Schools for the 2024-2025 fiscal year, in the amount of \$5,633.55.

INTERMEDIATE SCHOOL HVAC AND VENTILATION AGREEMENT

RESOLVED: That the Board of Directors approve an agreement with Beers Plumbing, Heating, & Cooling, Inc. Altoona, PA, to upgrade the Intermediate School HVAC and ventilation system, at a cost of \$4,763.28.

PRE-CONSTRUCTION MANAGEMENT SERVICES

RESOLVED: That the Board of Directors approve an agreement with SitelogIQ to perform pre-construction management services, including design, bidding, and grant support for additions to the Penn Cambria High School, architectural improvements to the existing space of the Penn Cambria High School, and architectural improvements to the existing space of the Pre-Primary School, at a fee of \$89,614.00 for the preconstruction phase and \$13,685.00 for the bidding phase, pending the execution of an agreeable contract.

PENN CAMBRIA GIRLS BASKETBALL BOOSTERS

RESOLVED: That the Board of Directors approve a request from the Penn Cambria Girls Basketball Boosters to provide upgrades to the girls' team locker room, at no cost to the district.

TITLE 1 SERVICES

RESOLVED: That the Board of Directors approve entering into Interdistrict Agreements with Cambria Heights School District for the provision of Nonpublic Title 1 Services to St. Michael School and St. Benedict School.

PA STUDENT TEACHER SUPPORT PROGRAM

RESOLVED: That the Board of Directors approve participation in the PA Student Teacher Support Program with the Pennsylvania Higher Education Assistance Agency.

SECOND READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

- A. 103 - Discrimination/Harassment Affecting Student
- B. 103.1 - Nondiscrimination - Qualified Students with Disabilities
- C. 104 - Discrimination/Harassment Affecting Staff
- D. 234 - Pregnant/Parenting/Married Students
- E. 247 - Hazing
- F. 249 - Bullying/Cyberbullying
- G. 252 - Dating Violence
- H. 317.1 - Educator Misconduct
- I. 336 - Personal Necessity Leave
- J. 339 - Uncompensated Leave
- K. 807 - Opening Exercises/Moment of Silence/Flag Displays
- L. 824 - Maintaining Professional Adult/Student Boundaries

V. FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

- A. Policy 622 - GASB Statement 34

VI. ADMINISTRATOR'S REPORT

Justine Hrzic-Smith, Food Service Director, informed the Board of Directors regarding fall events, new menu items, and current staffing in the Food Service Department.

From September 25th through 27th, Nutrition for Life! will be offered to PreK and Kindergarten students. This program provides them with free breakfast and lunch, encouraging them to come into the cafeterias and try the food. During that week, students will also participate in games, activities, and receive prizes.

In October, Wellness Wednesdays will feature new menu items for students to try; something different, healthy, and outside the normal choices in the cafeteria. The students will be offered items such as fruit and vegetable salads, and pumpkin and chocolate hummus. Stickers will be given to elementary students who try something new. Halloween will also be celebrated with fun desserts, including graveyard pudding cups.

In the Fall, the Food Service Department will spotlight local produce vendors and offer PC bites to students that include chocolate covered pretzels and strawberries.

New products have been added to the menu that include boba teas and lemonades, a dill pickle chicken sandwich, and blueberry overnight oats.

Cafeteria staffing currently includes four vacant positions; two at the Primary School, one at the Intermediate School, and one at the Middle School. The cafeteria employees have been shifted around to cover these shortages and have been wonderful throughout it all; always positive and willing to help where needed.

- VII. Mr. Monica thanked Jaime Hartline, Jill Francisco, Jeanette Black, and Lewis Hale for their hard work on recent grant applications, stating that there is a lot of work that goes into them, which is in addition to their regular jobs and responsibilities. Through gathering all the statistics and researching various sources, they have been doing a great job in getting these grants and extra money for the District. He stated that he just wanted to single them out to thank them and let them know that their efforts are appreciated.
- VIII. **EXECUTIVE SESSION** – The Board of Directors entered executive session to discuss legal matters.