



PENN CAMBRIA SCHOOL DISTRICT
Cresson, Pennsylvania

BOARD OF EDUCATION

AGENDA

**REGULAR MEETING
SEPTEMBER 17, 2024**

Caleb Drenning _____
Anthony Dziabo _____
Jennifer Gmuca _____
Matthew Kearney _____
Rudy McCarthy _____
Guy Monica _____
Michael Sheehan _____
Cindy Sheehan-Westrick _____
Jeffrey Stohon _____
Ronald Repak _____
Jill Francisco _____
Jaime Hartline _____

*The Board requests that those wishing to address the board during public comment observe a five-minute time limit.
A spokesperson should be appointed in the case of a group presentation.*

I. CALL TO ORDER AT _____ P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. RESOLUTION #1 - APPROVE THE AGENDA AS PRESENTED

RESOLVED: That Board of Directors approve the agenda as presented.

MOTION BY _____

SECONDED BY _____

V. HEARING OF VISITORS - Questions, concerns, comments, related to school business.

During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.

VI. RESOLUTION #2 - APPROVE MINUTES

RESOLVED: That the minutes of the regular meeting held August 20, 2024, be approved as recorded in the copies mailed to the Board prior to this meeting.

MOTION BY _____

SECONDED BY _____

VII. RESOLUTION #3 - APPROVE PAYMENT OF BILLS

RESOLVED: That the invoices as mailed to the Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes.

MOTION BY _____

SECONDED BY _____

VIII. RESOLUTION #4 - APPROVE TREASURER'S REPORT

RESOLVED: That the Treasurer's Report for August 2024, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. (See pages 5-15)

MOTION BY _____

SECONDED BY _____

**IX. BUSINESS ADMINISTRATOR’S REPORT
RESOLUTION #5 - FINANCIAL REPORTS**

RESOLVED: That the financial reports for the general fund, capital projects fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District.

MOTION BY _____

SECONDED BY _____

RESOLUTION #6 - BUDGET TRANSFERS

RESOLVED: That the Board of Directors approve budget transfers under the 2023-2024 general fund budget and that a copy be filed with the official records of the school district. *(See page 16)*

MOTION BY _____

SECONDED BY _____

RESOLUTION #7 - FUND BALANCE TRANSFER

RESOLVED: That the Board of Directors approve a transfer of \$2,000,000 from the General Fund unassigned fund balance to the committed fund balance for future capital improvements/renovations retroactive to June 30, 2024.

MOTION BY _____

SECONDED BY _____

X. SOLICITOR’S REPORT

XI. RESOLUTION #8 - SUPERINTENDENT’S RECOMMENDATIONS

RESOLVED: That the Superintendent’s recommendations be approved as follows:

A. Personnel Actions

1. Accept Retirement
 - a. Angela Glenn, Lilly, Intermediate School Aide, effective September 3, 2024, after 30+ years of service
2. Accept Resignations
 - a. Isabella Burkhart, Portage, High School Aide, effective August 28, 2024
 - b. Jessica Secriskey, Cresson, IU08 Substitute Teacher, effective August 26, 2024
 - c. Marissa Vinglish, Dysart, Substitute Teacher, effective August 21, 2024
 - d. Travis Walters, Cresson, Primary School, Part Time Custodian, effective August 21, 2024
3. Approve Leave
 - a. Employee #017680, School Nurse, effective on or about October 16, 2024 through on or about January 22, 2025
4. Approve Appointments, effective immediately
 - a. Brent Davison, Loretto, from Assistant to Head Varsity Baseball Coach, at a stipend of \$3,562.20,
 - b. Lois Smith, Cresson, Assistant Varsity Cross Country Coach, at a stipend of \$2,414
5. Approve Appointments, effective pending documentation
 - a. Eric Gaida, Cresson, Assistant 9th Grade Football Coach, at a stipend of \$2,160
 - b. James Miller, Ashville, IU08 Substitute Teacher
6. Award Tenure
 - a. Mark Mardula
7. Approve Driver
 - a. Kimberly Gobert, daily transportation for student #300142, effective date to be determined
8. Approve McIlwain School Bus Lines, Inc. Driver
 - a. William Smith, Tyrone, retroactive to August 29, 2024

B. Approve Updated Novel List *(See pages 17-18)*

MOTION BY _____

SECONDED BY _____

XII. NEW BUSINESS

RESOLUTION #9 - FIT OPTIMIZED SOLUTIONS

RESOLVED: That the Board of Directors approve contracts with FIT Optimized Solutions of Windber, PA as follows:

Energy Management System Service Contract for Direct Digital Control Preventative Maintenance for the Intermediate School (Boiler Room) for one year starting on September 1, 2024.

Preventative Maintenance Contract for the Intermediate School pneumatic automatic temperature control systems for one year starting on September 1, 2024.

Total cost **\$3,800.00**

MOTION BY _____

SECONDED BY _____

RESOLUTION #10 - JOHNSON CONTROLS FIRE PROTECTION LP

RESOLVED: That the Board of Directors approve renewal of the service agreement with Johnson Controls Fire Protection LP to provide maintenance and monitoring for fire alarm systems at the Pre-Primary, Primary, Intermediate, and High Schools for the 2024-2025 fiscal year, in the amount of \$5,633.55.

MOTION BY _____

SECONDED BY _____

RESOLUTION #11 - INTERMEDIATE SCHOOL HVAC AND VENTILATION AGREEMENT

RESOLVED: That the Board of Directors approve an agreement with _____ to upgrade the Intermediate School HVAC and ventilation system, at a cost of \$_____.

MOTION BY _____

SECONDED BY _____

RESOLUTION #12 - PRE-CONSTRUCTION MANAGEMENT SERVICES

RESOLVED: That the Board of Directors approve an agreement with SiteLogIQ to perform pre-construction management services, including design, bidding, and grant support for additions to the Penn Cambria High School, architectural improvements to the existing space of the Penn Cambria High School, and architectural improvements to the existing space of the Pre-Primary School, at a fee of \$89,614.00 for the preconstruction phase and \$13,685.00 for the bidding phase, pending the execution of an agreeable contract.

MOTION BY _____

SECONDED BY _____

RESOLUTION #13 - PENN CAMBRIA GIRLS BASKETBALL BOOSTERS

RESOLVED: That the Board of Directors approve a request from the Penn Cambria Girls Basketball Boosters to provide upgrades to the girls' team locker room, at no cost to the District.

MOTION BY _____

SECONDED BY _____

RESOLUTION #14 - TITLE 1 SERVICES

RESOLVED: That the Board of Directors approve entering into Interdistrict Agreements with Cambria Heights School District for the provision of Nonpublic Title 1 Services to St. Michael School and St. Benedict School.

MOTION BY _____

SECONDED BY _____

RESOLUTION #15 - PA STUDENT TEACHER SUPPORT PROGRAM

RESOLVED: That the Board of Directors approve participation in the PA Student Teacher Support Program with the Pennsylvania Higher Education Assistance Agency.

MOTION BY _____

SECONDED BY _____

RESOLUTION #16 - SECOND READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

- A. 103 - Discrimination/Harassment Affecting Student
- B. 103.1 - Nondiscrimination - Qualified Students with Disabilities
- C. 104 - Discrimination/Harassment Affecting Staff
- D. 234 - Pregnant/Parenting/Married Students
- E. 247 - Hazing
- F. 249 - Bullying/Cyberbullying
- G. 252 - Dating Violence
- H. 317.1 - Educator Misconduct
- I. 336 - Personal Necessity Leave
- J. 339 - Uncompensated Leave
- K. 807 - Opening Exercises/Moment of Silence/Flag Displays
- L. 824 - Maintaining Professional Adult/Student Boundaries

(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)

MOTION BY _____

SECONDED BY _____

XIII. FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

- A. Policy 622 - GASB Statement 34

(Policy was reviewed at the Committee of the Whole Meeting and copies are available upon request)

XIV. ADMINISTRATOR'S REPORT

Justine Hrzic-Smith, Food Service Director

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT OF BUSINESS MEETING _____ P.M.

MOTION BY _____

SECONDED BY _____