



PENN CAMBRIA SCHOOL DISTRICT
Cresson, Pennsylvania

BOARD OF EDUCATION

AGENDA

REGULAR MEETING

AUGUST 20, 2024

Caleb Drenning _____
Anthony Dziabo _____
Jennifer Gmuca _____
Matthew Kearney _____
Rudy McCarthy _____
Guy Monica _____
Michael Sheehan _____
Cindy Sheehan-Westrick _____
Jeffrey Stohon _____
Ronald Repak _____
Jill Francisco _____
Jaime Hartline _____

*The Board requests that those wishing to address the board during public comment observe a five-minute time limit.
A spokesperson should be appointed in the case of a group presentation.*

I. CALL TO ORDER AT _____ P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. RESOLUTION #1 - APPROVE THE AGENDA AS PRESENTED

RESOLVED: That Board of Directors hereby approve the agenda as presented.

MOTION BY _____

SECONDED BY _____

V. SPOTLIGHT ON STUDENT ACHIEVEMENT

Congratulations to the following students who placed 2nd at the 2024 Cambria County Envirothon:

Cody Farabaugh, Austin Gray, Caleb Piszczek, Sophia Rabatin, and Brian Wu

VI. HEARING OF VISITORS - Questions, concerns, comments, related to school business.

During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.

VII. RESOLUTION #2 - APPROVE MINUTES

RESOLVED: That the minutes of the regular meeting held June 18, 2024, be approved as recorded in the copies mailed to the Board prior to this meeting.

MOTION BY _____

SECONDED BY _____

VIII. RESOLUTION #3 - APPROVE PAYMENT OF BILLS

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes.

MOTION BY _____

SECONDED BY _____

IX. RESOLUTION #4 - APPROVE TREASURER’S REPORTS

RESOLVED: That the Treasurer’s Reports for June and July 2024, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. *(See pages 7-28)*

MOTION BY _____

SECONDED BY _____

X. BUSINESS ADMINISTRATOR’S REPORT

RESOLUTION #5 - FINAL STATEMENT WITH TAX COLLECTORS

RESOLVED: That the Board of Directors, pending the final audit, concur in the settlement with tax collectors for the 2023 school duplicate in accordance with the TAX COLLECTION SETTLEMENT FOR 2023-2024 DUPLICATE REPORTS, a copy of which shall be made a part of the school district’s official files.

MOTION BY _____

SECONDED BY _____

RESOLUTION #6 - ACCEPTANCE OF TAX COLLECTOR’S ANNUAL EXONERATION REPORTS

RESOLVED: That the annual exoneration reports of the tax collectors, submitted for the 2023-2024 school year, be accepted; settlement with the collectors pending review of records by the Business Office and school district auditor.

MOTION BY _____

SECONDED BY _____

RESOLUTION #7 - SET SCHOOL LUNCH PRICE FOR GRADE 5 FOR 2024-2025

RESOLVED: That the school lunch price for grade 5 be set at \$2.00 for the 2024-2025 school term.

MOTION BY _____

SECONDED BY _____

RESOLUTION #8 - MIDDLE SCHOOL BID AWARDS – HEATING OIL AND COAL

RESOLVED: That the Board of Directors award the 2024-2025 Middle School bids for heating oil and coal to the lowest responsible bidders as follows: *(See pages 29-30)*

Heating Oil – Petroleum Traders Corporation

Coal – Penn Keystone Coal Co., LLC

MOTION BY _____

SECONDED BY _____

RESOLUTION #9 - BID AWARD - CAFETERIA EQUIPMENT

RESOLVED: That the Board of Directors award the bid for the purchase of cafeteria equipment to Gerald Sherry & Associates, Inc. at a cost not to exceed \$100,209.00. The purchase will be made by The Nutrition Group and payments will be made by the District in accordance with the Food Service Management Contract.

MOTION BY _____

SECONDED BY _____

XI. SOLICITOR’S REPORT

XII. RESOLUTION #10 - SUPERINTENDENT’S RECOMMENDATIONS

RESOLVED: That the Superintendent’s recommendations be approved as follows:

A. Personnel Actions

1. Accept Resignations

- a. Marie Cattoi, Elmora, Special Education Teacher, effective June 26, 2024
- b. Amanda Decker, Cresson, Food Service Worker, effective August 14, 2024
- c. Joelle Hanlon, Gallitzin, Special Education Teacher, effective July 26, 2024
- d. Brittany Mogollon, Assistant Marching Band Director, effective immediately
- e. Tonya Niebauer, Cresson, School Nurse, effective July 30, 2024
- f. James Ronan, Ashville, Head Varsity Baseball Coach, effective immediately
- g. Stacey Russian, Lilly, Aide, effective July 30, 2024

- h. Adam Smearman, Altoona, Dean of Students/Gifted Education Teacher, effective August 7, 2024
 - i. Hanna Stoudnour, Lilly, Part Time Custodian, effective August 7, 2024
 - j. Natalie Watt, Ashville, Special Education Teacher, effective July 12, 2024
2. Approve Appointments
- a. Kiana Brink, Ashville, School Nurse under Emergency Permit Type 01 with an educational obligation to pursue certification as per CSPG #13, effective immediately, Bachelor Step 1 salary of \$41,638, prorated from effective date
 - b. Isabella Burkhart, Portage, High School Aide, effective pending documentation
 - c. Leigh Casher, Cresson, Intermediate School Aide, effective with the start of the 2024-2025 school Year
 - d. Hannah Fitzsimmons, Cresson, Volunteer Junior High Volleyball Coach, effective pending documentation
 - e. Nancy Fochler, Altoona, Co-Bocce Ball Coach, at a stipend of \$500, effective immediately
 - f. Mackenzie Kearney, Cresson, from High School Floating Secretary to Primary School Aide, effective immediately
 - g. Morghan Krug, Loretto, Elementary Special Education Teacher, Bachelors Step 1, \$41,638, effective at the start of the 2024-2025 school year
 - h. Debbie Love, Gallitzin, High School Aide, effective Pending documentation
 - i. Rhonda Myers, Ashville, High School Floating Secretary, retroactive to August 19, 2024, pending documentation
 - j. David Piszczek, Cresson, Head Varsity Softball Coach, at a stipend of \$3,958, effective pending documentation
 - k. Susan Plummer, Cresson, Elementary Special Education Teacher, Masters Step 18, \$71,838, effective pending release from current employment.
 - l. Stephanie Rossman, Assistant Marching Band Director, at a stipend of \$1,794, effective immediately
 - m. Lois Smith, Lilly, Middle School Aide, effective with the start of the 2024-2025 school year
 - n. Nevaeh Wilt, Gallitzin, Aide, location to be determined, effective pending documentation
3. Approve Substitutes for the 2024-2025 school year, pending documentation (*See page 31*)
- a. Nonpublic Title 1 Teachers
 - i. Deletions made to the attached list are as follows:
 - 1. Amy Dietrich, Loretto
 - 2. Amanda Zalznock, Cresson
 - b. Substitute Teachers
 - i. Deletions made to the attached list are as follows:
 - 1. Hannah Ernest, Portage
 - 2. Morghan Krug, Loretto
 - ii. Additions made to the attached list are as follows:
 - 1. Brooke Litzinger, Johnstown
 - 2. Marissa Vinglish, Dysart
 - c. IU08 Substitute Teachers
 - i. Deletions made to the attached list are as follows:
 - 1. Leigh Casher, Cresson
 - d. Substitute Aide/Secretary
 - i. Additions made to the attached list are as follows:
 - 1. Margo Buck, Ashville
4. Approve School Bus Drivers for the 2024-2025 school year (*See pages 32-33*)
- a. Deletions made to the attached list are the following:
 - i. Sherry Adams, Gallitzin
 - ii. Adam Burick, Portage
 - iii. Roger Cavalet, Dysart
 - iv. Merle Conley, Lilly
 - v. Eileen Durbin, Cresson
 - vi. Lee Erickson, Ebensburg
 - vii. Joseph Gallagher, Loretto
 - viii. Deanna Gority, Dysart
 - ix. Robert Hobba, Mineral Point
 - x. Mary Kumpf, Cresson

- xi. Pat McConnell, Dysart
 - xii. Wesley Miller, Portage
 - xiii. Lloyed Rummel, Gallitzin
 - xiv. Thomas Schettig, Cresson
 - xv. Sandy Vinglas, Gallitzin
5. Award Tenure
- a. Abby Mento
6. Approve Mentors for the 2024-2025 school year, stipend per PCEA contract:
- | <u>Professional Staff</u> | <u>Mentor</u> | <u>Stipend</u> |
|---------------------------|------------------|--------------------|
| John Yogus | Andrew Tomaselli | \$250 |
| Derrick Eckenrode | Heather Kerfonta | \$250 |
| Susan Plummer | Jessica Wyland | \$250 |
| Morghan Krug (Induction) | Bryan Marra | \$500/yr for 2 yrs |
- B. Approve Student Handbooks
- C. Approve the Athletic Code of Conduct

MOTION BY _____

SECONDED BY _____

XIII. NEW BUSINESS

RESOLUTION #11 - INTERMEDIATE SCHOOL TARGETED SCHOOL IMPROVEMENT (TSI) PLAN

RESOLVED: That the Board of Directors hereby approve the 2024-2025 Title 1 Targeted School Improvement (TSI) Schoolwide plan for Penn Cambria Intermediate School. *(Plan was reviewed at the Committee of the Whole Meeting and copies are available upon request)*

MOTION BY _____

SECONDED BY _____

RESOLUTION #12 - ELEMENTARY K-4 DIGITAL LITERACY COMPUTER UNIT MAPS

RESOLVED: That the Board of Directors hereby approve the Elementary K-4 Digital Literacy Computer Unit Maps.

MOTION BY _____

SECONDED BY _____

RESOLUTION #13 - PRE-K COUNTS FLEXIBLE INSTRUCTIONAL PLAN

RESOLVED: That the Board of Directors approve the Pre-K Counts Flexible Instructional Plan for the 2024-2025 school year.

MOTION BY _____

SECONDED BY _____

RESOLUTION #14 - SURVEY PARTICIPATION

RESOLVED: That the Board of Directors hereby approve the participation in the following surveys in various grade levels/classrooms:

- Safe Touches *(if applicable)*
- Botvin Lifeskills Grades 6-8 for United Way

MOTION BY _____

SECONDED BY _____

RESOLUTION #15 - MENTAL HEALTH THERAPY SERVICES

RESOLVED: That the Board of Directors approve entering into an agreement with Alternative Community Resource Program to provide school-based student mental health counseling services for the 2024-2025 school year.

MOTION BY _____

SECONDED BY _____

RESOLUTION #16 - DRUG AND ALCOHOL SERVICES

RESOLVED: That the Board of Directors approve entering into an agreement with Impact Counseling Services, LLC to provide school-based drug and alcohol services for the 2024-2025 school year.

MOTION BY _____

SECONDED BY _____

RESOLUTION #17 - SCHOOL-AGE EDUCATION PROGRAM AND SERVICES

RESOLVED: That the Board of Directors approve entering into an agreement with Appalachia Intermediate Unit 8 for school-age education programs and services, effective August 1, 2024.

MOTION BY _____

SECONDED BY _____

RESOLUTION #18 - COMMUNITY GUIDANCE CENTER

RESOLVED: That the Board of Directors approve entering into an agreement with Community Guidance Center to provide school-based student mental health counseling services for the 2024-2025 school year funded by 23-24 PCCD Meritorious Safety and School Mental Health grants.

MOTION BY _____

SECONDED BY _____

RESOLUTION #19 - INTERMEDIATE SCHOOL PUBLIC HEARING

RESOLVED: That the Board of Directors approve to hold a public hearing of the Board to consider the permanent closure and/or reconfiguration of the Intermediate School Building. *(See complete resolution on page 34)*

MOTION BY _____

SECONDED BY _____

RESOLUTION #20 - MIDDLE SCHOOL PUBLIC HEARING

RESOLVED: That the Board of Directors approve to hold a public hearing of the Board to consider the permanent closure and/or reconfiguration of the Middle School Building. *(See complete resolution on page 35)*

MOTION BY _____

SECONDED BY _____

RESOLUTION #21 - ADMINISTRATIVE RE-ASSIGNMENTS

RESOLVED: That the Board of Directors approve the following administrative re-assignments effective with the start of the 2024-2025 school year:

- A. Dr. Joseph Smorto, Principal grades PreK-5
- B. Mr. Dane Harrold, Principal grades 6-8
- C. Mr. Justin Wheeler, Assistant Principal grades PK-8

MOTION BY _____

SECONDED BY _____

RESOLUTION #22 - SALARY ADJUSTMENT

RESOLVED: The Board of Directors approve a \$2,500 salary increase for Dr. Joseph Smorto, Elementary School Principal, effective for the 2024-2025 fiscal year.

MOTION BY _____

SECONDED BY _____

RESOLUTION #23 - SCHOOL POLICE OFFICER CONTRACT

RESOLVED: That the Board of Directors hereby approve revision of the School Police Officer contract with *Mr. Shawn Dishong*, Gallitzin, effective immediately.

MOTION BY _____

SECONDED BY _____

RESOLUTION #24 - E-SIGNATURE AUTHORITY

RESOLVED: That the Board of Directors grant Jaime Hartline, Superintendent, electronic signatory power with the Pennsylvania Department of Education as per the attached resolution. *(See complete resolution on page 36)*

MOTION BY _____

SECONDED BY _____

RESOLUTION #25 - GESA CONTRACT AMENDMENT 2 – WATER DAMAGE REPAIRS AT HIGH SCHOOL

RESOLVED: The Board of Directors approve an Amendment to the Guaranteed Energy Savings Act (GESA) contract with SitelogIQ for asbestos tile remediation and new flooring for select areas and a new unit ventilator for Room 209. These select areas were impacted by a November 2023 water leak initiated in Room 209 at the High School. The total value of the GESA Amendment is \$156,518.

MOTION BY _____

SECONDED BY _____

XIV. FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

- A. 103 – Discrimination/Harassment Affecting Student
 - B. 103.1 – Nondiscrimination - Qualified Students with Disabilities
 - C. 104 – Discrimination/Harassment Affecting Staff
 - D. 234 – Pregnant/Parenting/Married Students
 - E. 247 – Hazing
 - F. 249 – Bullying/Cyberbullying
 - G. 252 – Dating Violence
 - H. 317.1 – Educator Misconduct
 - I. 336 – Personal Necessity Leave
 - J. 339 – Uncompensated Leave
 - K. 807 – Opening Exercises/Moment of Silence/Flag Displays
 - L. 824 – Maintaining Professional Adult/Student Boundaries
- (Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

XV. INFORMATION ITEMS

- A. Revised Administrative Regulations:
 - 1. 122-AR – Academic Eligibility for Extracurricular Activities
 - 2. 123-AR-1 – Academic Eligibility for Interscholastic Activities
 - 3. 204-AR – Attendances and Absences
 - 4. 204-AR – Attachment-Educational Trips

(Administrative Regulations were reviewed at the Committee of the Whole Meeting and copies are available upon request)
- B. Retire Administrative Regulation
 - 1. 123-AR-2 – Athletic Coaches

(Administrative Regulation was reviewed at the Committee of the Whole Meeting and copies are available upon request)

XVI. ADMINISTRATOR’S REPORT

Lewis Hale, Director of Technology

XVII. EXECUTIVE SESSION

XVIII. ADJOURNMENT OF BUSINESS MEETING _____ P.M.

MOTION BY _____

SECONDED BY _____