



PENN CAMBRIA SCHOOL DISTRICT
Cresson, Pennsylvania

BOARD OF EDUCATION

AGENDA

REGULAR MEETING

JUNE 18, 2024

Caleb Drenning	_____
Anthony Dziabo	_____
Jennifer Gmuca	_____
Matthew Kearney	_____
Rudy McCarthy	_____
Guy Monica	_____
Michael Sheehan	_____
Cindy Sheehan-Westrick	_____
Jeffrey Stohon	_____
Ronald Repak	_____
Jill Francisco	_____
William Marshall	_____

*The Board requests that those wishing to address the board during public comment observe a five-minute time limit.
A spokesperson should be appointed in the case of a group presentation.*

I. CALL TO ORDER AT _____ P.M.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. RESOLUTION #1 - APPROVE THE AGENDA AS PRESENTED

RESOLVED: That Board of Directors hereby approve the agenda as presented.

MOTION BY _____

SECONDED BY _____

V. ANNOUNCEMENT – The regular School Board meeting scheduled for July 24, 2024 has been cancelled.

VI. HEARING OF VISITORS - Questions, concerns, comments, related to school business.

During this portion of the meeting, this is an opportunity for only residents, taxpayers, employees, and students of the district to provide information that you would like the Board to consider regarding a decision. We ask you to limit your comments to 5 minutes. If you share a common topic with others, we encourage the use of a single spokesperson for the group. Out of respect for our staff and students, we request that your public comments focus on issues or policies and not people. The intention of the audience of citizens is for the Board to listen to you. We will carefully weigh your comments, but may not engage in dialog, which is not the intended purpose of this opportunity. Should the comments be personally directed, or derogatory remarks made against District Board Members, District Officials, or District employees, or profanity used, the individuals remaining time will be forfeited. Please state your name and community in which you reside within Penn Cambria School District.

VII. RESOLUTION #2 - APPROVE MINUTES

RESOLVED: That the minutes of the regular meeting held May 21, 2024, be approved as recorded in the copies mailed to the Board prior to this meeting.

MOTION BY _____

SECONDED BY _____

VIII. RESOLUTION #3 - APPROVE PAYMENT OF BILLS

RESOLVED: That the invoices as mailed to Board prior to the meeting, and as evaluated and reviewed, reconciled, and recommended for payment by the Business Office be hereby approved for payment. Copy to be made part of the minutes.

MOTION BY _____

SECONDED BY _____

IX. RESOLUTION #4 - APPROVE TREASURER’S REPORT

RESOLVED: That the Treasurer’s Report for May 2024, be accepted as mailed to the Board, and that a copy be filed with the official records of the School District. *(See pages 7-17)*

MOTION BY _____

SECONDED BY _____

**X. BUSINESS ADMINISTRATOR’S REPORT
RESOLUTION #5 - FINANCIAL REPORTS**

RESOLVED: That the reports of grants, projects and federal programs and financial reports for the general fund, capital projects fund, and cafeteria fund be accepted as presented to the Board and that a copy be filed with the official records of the School District.

MOTION BY _____

SECONDED BY _____

RESOLUTION #6 - DESIGNATION OF DEPOSITORIES

RESOLVED: That in accordance with Section 621 of the School Laws of Pennsylvania, the following be designated as depositories for school district funds for the fiscal year July 1, 2024 to June 30, 2025, collateral to be maintained in accordance with existing laws and regulations.

- 1st Summit Bank - Cresson, PA
- First National Bank - Cresson, PA
- Pennsylvania Local Government Investment Trust - Harrisburg, PA
- Pennsylvania School District Liquid Asset Fund - Lancaster, PA
- U.S. Bank Corporate Trust Services - Pittsburgh, PA

MOTION BY _____

SECONDED BY _____

RESOLUTION #7 - AUTHORIZATION TO INVEST FUNDS

RESOLVED: That the Superintendent or his designee be empowered to invest funds from the various school district accounts in interest bearing accounts clearly and directly backed by the full faith and credit of the U.S. government, provided these accounts have funds in excess of those required to meet current expenses and in compliance with the District Investment Policy.

MOTION BY _____

SECONDED BY _____

RESOLUTION #8 - 2023-2024 INVOICES AND BUDGETARY TRANSFERS

RESOLVED: That the Business Office be authorized to pay invoices for the 2023-2024 fiscal year that are received after the date of the regular meeting on June 18, 2024, and to make any necessary budgetary transfers for the 2023-2024 fiscal year.

MOTION BY _____

SECONDED BY _____

RESOLUTION #9 - PACKAGE AND WORKER’S COMPENSATION INSURANCE

RESOLVED: That the Board of Directors approve the following insurance premiums for the 2024-25 policy year:
Utica - Package (Property, General Liability, School Leaders E & O, Automobile, Umbrella, etc.).....\$101,447.00
Eastern Alliance - Workers’ Compensation.....\$81,636.00

MOTION BY _____

SECONDED BY _____

RESOLUTION #10 - STUDENT ACCIDENT INSURANCE COVERAGE

RESOLVED: That the Board of Directors approve Student Accident Insurance Coverage through United States Fire Insurance Company for the 2024-2025 fiscal year with a premium of \$13,300.00 and that under the same policy make available for parents to purchase Voluntary Student Accident Insurance Coverage at a premium of \$28.00 for school-time coverage and \$124.00 for twenty-four-hour coverage.

MOTION BY _____

SECONDED BY _____

RESOLUTION #11 - SET SCHOOL BREAKFAST/LUNCH PRICES FOR 2024-2025

RESOLVED: That the school breakfast/lunch/A la Carte prices for the 2024-2025 school term be set as follows:

Elementary (Pre K-4) Breakfast	\$1.30	Elementary (Pre K-4) Lunch	\$2.00
Secondary (5-12) Breakfast	\$1.30	Secondary (5-12) Lunch	\$2.10
Reduced Breakfast (Pre K-12)	\$0.30	Reduced Lunch (Pre K-12)	\$0.40
A la Carte Price List (See page 18)			

MOTION BY _____

SECONDED BY _____

RESOLUTION #12 - AMENDMENT TO 403 (B) PLAN

RESOLVED: That the Board of Directors adopt a plan amendment to the Penn Cambria School District 403(b) Plan to permit in-service withdrawals of rollover funds.

MOTION BY _____

SECONDED BY _____

XI. SOLICITOR'S REPORT

XII. RESOLUTION #13 - SUPERINTENDENT'S RECOMMENDATIONS

RESOLVED: That the Superintendent's recommendations be approved as follows:

A. PERSONNEL ACTIONS

1. Accept Resignations
 - a. Tamara Rakar, Ebensburg, High School Math Teacher and Junior-Senior Class Co-Advisor, effective at the close of the 2023-2024 school year
 - b. Katlin Little, Gallitzin, Head Varsity Softball Coach, effective immediately
 - c. Mary Borlie, Lilly, Middle School Special Education Aide, effective June 26, 2024
2. Remove Substitutes, effective immediately
 - a. Substitute Aide, Secretary, Cafeteria
 - i. Margo Buck, Ashville
 - b. IU08 Substitute Teachers
 - i. James Miller, Ashville
 - ii. Morgan O'Neill, Duncansville
 - iii. Angelica Shoemaker, Loretto
 - c. Substitute Teachers
 - i. Douglas Fogel, Ashville
 - ii. Brian Gibson, Ebensburg
 - d. Substitute Nurse
 - i. Joseph Zeak, Hollidaysburg
3. Remove ESY Staff
 - a. Lynn Lassak, Aide
 - b. Christina Plouse, Nurse
4. ESY Independent Contractor
 - a. Adara Health, Nursing
5. Approve Appointments, effective with the start of the 2024-2025 school year
 - a. Derrik Eckenrode, Ashville, Fifth Grade Teacher, Bachelor's Step 17, \$68,738, effective at the start of the 2024-2025 school year
 - b. Kristin Kargo, Portage, Junior-Senior Class Co-Advisor, at a stipend of \$1,452
 - b. Jessica Burlingame, Altoona, Junior-Senior Class Co-Advisor at a stipend of \$1,452
 - c. Brittany Mogollon, Gallitzin, Majorette/Colorguard Advisor, at a stipend of \$1,995
 - c. Susan Reed, Duncansville, Substitute Teacher
 - d. Todd Niebauer, Cresson, from Assistant to Volunteer Cross Country Coach
 - e. Jason Grassi, Altoona, Assistant Varsity Football Coach, at a stipend of \$3,958
 - f. Joshua Stringent, Gallitzin, from Assistant to Head 7th and 8th Grade Football Coach, at a stipend of \$3,033
 - g. Dontae Lilly, Lilly, from Assistant to Volunteer Varsity Football Coach
 - h. Nicholas White, Gallitzin, from Volunteer to Assistant 7th and 8th Grade Football Coach, at a stipend of \$1,726.40
 - i. Christina Racz, Ashville, from Head Junior High to Varsity Cheerleading Coach, at a stipend of \$3,958
6. Approve Appointments, effective pending documentation
 - a. Lindsey Sease, Portage, Primary School Special Education Aide
 - b. Victoria Kochara, Gallitzin, Head Junior High Cheerleading Coach, at a stipend of \$2,359
 - c. Nathan Erzal, Loretto, Volunteer 7th and 8th Grade Football Coach
 - d. Mike Smith, Lilly, Volunteer Junior High Soccer Coach

7. PCESPA Summer Cleaners

- a. Cherri Heiss
- b. Brenda Kalwasinski
- c. Karen Hodgson
- d. Leah George
- e. Robin Lappi
- f. Brenda Biller

- B. Retain Dr. Oravec as a school dentist at \$5.00 per exam.
- C. Dr. Scharf as school physician at \$8.00 per student physical exam to provide services as requested by the district in accordance with the School Code.
- D. Establish the daily substitute teacher rate of \$100 for the 2024-2025 school year.
- E. Establish the hourly substitute support staff rate of \$9 for the 2024-2025 school year.
- F. Authorize the Superintendent to apply for various state and federal grants, including those administered by PDE. The Superintendent is also authorized to sign and file related contracts (annual approval).
- G. Approve the revised 2023-2024 School Calendar (Act 80 day) *(See page 19)*

MOTION BY _____

SECONDED BY _____

XIII. NEW BUSINESS

RESOLUTION #14 - SUPERINTENDENT OF SCHOOLS

RESOLVED: That the Board of Directors hereby approve commencement of Jaime Hartline's Superintendent role on July 1, 2024, at which time Mr. Hartline will be approved as a commissioned officer through the Commonwealth of Pennsylvania.

MOTION BY _____

SECONDED BY _____

RESOLUTION #15 - APPOINT SAFETY AND SECURITY COORDINATOR

RESOLVED: Act 44 of 2018 requires all school districts to appoint a school administrator as the school safety and security coordinator; Jaime Hartline is recommended for this appointment.

MOTION BY _____

SECONDED BY _____

RESOLUTION #16 - MOA WITH PENN CAMBRIA EDUCATIONAL SUPPORT PROFESSIONALS ASSOCIATION

RESOLVED: That Board of Directors hereby approve a Memorandum of Agreement between Penn Cambria School District and the Penn Cambria Educational Support Professionals Association pursuant to a Collective Bargaining Agreement covering the period of July 1, 2021 through June 30, 2025; the Association wishes to assist the District with cleaning throughout the summer and to work cooperatively to address the summer cleaning positions. *(See complete resolution on pages 20-21)*

MOTION BY _____

SECONDED BY _____

RESOLUTION #17 - UPMC WESTERN BEHAVIORAL HEALTH OF THE ALLEGHENIES

RESOLVED: That the Board of Directors hereby approve an agreement with UPMC Western Behavioral Health of the Alleghenies to provide mental health, drug and alcohol treatment, or rehabilitation services.

MOTION BY _____

SECONDED BY _____

RESOLUTION #18 - FEDERAL PROGRAMS PARENT AND FAMILY ENGAGEMENT

RESOLVED: That the Board of Directors hereby approve the Federal Programs Parent and Family Engagement Policy Statements for Penn Cambria School District, Penn Cambria Pre-Primary School, Penn Cambria Primary School, and Penn Cambria Intermediate School. *(Policy Statements were reviewed at the Committee of the Whole Meeting and copies are available upon request)*

MOTION BY _____

SECONDED BY _____

RESOLUTION #19 - ENGLISH LEARNER PROGRAM PLAN

RESOLVED: That the Board of Education hereby approve the revised English Learner (EL) Program Plan.

MOTION BY _____

SECONDED BY _____

RESOLUTION #20 - HOME-SCHOOL COMPACT

RESOLVED: That the Board of Directors hereby approve the Home-School Compact for Penn Cambria School District. *(See page 22)*

MOTION BY _____

SECONDED BY _____

RESOLUTION #21 - ELECT PROGRAM

RESOLVED: That the Board of Directors hereby authorize Altoona Area School District's ELECT Program to apply for and expend funds on behalf of the Penn Cambria School District through the AASD ELECT Consortium, to operate the ELECT program and activities for eligible students through 2024.

MOTION BY _____

SECONDED BY _____

RESOLUTION #22 - IMAGINE LEARNING

RESOLVED: That the Board of Directors hereby approve entering into an agreement with Imagine Learning to provide curricular and instructional services for grades K-12 PC Cyber Academy.

MOTION BY _____

SECONDED BY _____

RESOLUTION #23 - EXTENDED CAMPUS

RESOLVED: That the Board of Directors hereby approve entering into an agreement with Extended Campus to provide curricular and instructional services for the grades K-5 PC Cyber Academy.

MOTION BY _____

SECONDED BY _____

RESOLUTION #24 - EDUCERE

RESOLVED: That the Board of Directors hereby approve entering into an agreement with Educere to provide curricular and instructional services for the grades 6-12 PC Cyber Academy.

MOTION BY _____

SECONDED BY _____

RESOLUTION #25 - HEALTH AND SAFETY PLAN

RESOLVED: That the Board of Directors hereby approve the revised Penn Cambria School District Health and Safety Plan.

MOTION BY _____

SECONDED BY _____

RESOLUTION #26 - ADOPTION OF FINAL BUDGET FOR 2024-2025

RESOLVED: That the budget of the Penn Cambria School District of Cambria County, Pennsylvania, in the amount of \$28,181,349 is hereby adopted for the fiscal year beginning July 1, 2024 and ending June 30, 2025. The necessary revenue shall be provided from local revenue, including tax resolutions already enacted, and from Federal and State subsidies. Copy of GENERAL FUND BUDGET (PDE-2028) for fiscal year ending June 30, 2025, shall be made part of the minutes.

MOTION BY _____

SECONDED BY _____

RESOLUTION #27 - EXTENDED PIPELINE

RESOLVED: That the Board of Directors hereby approve an agreement with Peoples Gas Co., LLC to extend or have extended its main pipeline facilities to accommodate the Penn Cambria Middle School Project.

MOTION BY _____

SECONDED BY _____

RESOLUTION #28 - SCHOOL RECONFIGURATION

RESOLVED: That the Board of Directors hereby approve the reconfiguration of Penn Cambria Intermediate School to include grades 3 through 5 and approve reconfiguration of Penn Cambria Middle School to include grades 6 through 8 effective July 1, 2024. This change is necessary due to the current status of the A-wing portion of Penn Cambria Middle School.

MOTION BY _____

SECONDED BY _____

RESOLUTION #29 - PRE-PRIMARY SCHOOL PUBLIC HEARING

RESOLVED: That the Board of Directors hereby approve to hold a public hearing of the Board to consider the permanent closure and/or reconfiguration of the Pre-Primary School Building. *(See complete resolution on page 23)*

MOTION BY _____

SECONDED BY _____

RESOLUTION #30 - PRIMARY SCHOOL PUBLIC HEARING

RESOLVED: That the Board of Directors hereby approve to hold a public hearing of the Board to consider the permanent closure and/or reconfiguration of the Primary School Building. *(See complete resolution on page 24)*

MOTION BY _____

SECONDED BY _____

RESOLUTION #31 - SCHOOL PSYCHOLOGIST SERVICES

RESOLVED: That the Board of Directors hereby approve a contract with Courtney Hirsch, Johnstown, for School Psychologist services, at a rate of \$500 per day, effective July 1, 2024 through August 22, 2024.

MOTION BY _____

SECONDED BY _____

RESOLUTION #32 - SERVICE AGREEMENT FOR NON-HAZARDOUS WASTE SERVICES

RESOLVED: That the Board of Directors hereby approve a one-year service agreement for non-hazardous waste services with M & M Roll-Off Service of Lilly, PA for the Intermediate School and Primary School effective July 1, 2024 through June 30, 2025 at a yearly rate of \$7,290.

MOTION BY _____

SECONDED BY _____

RESOLUTION #33 - GESA CONTRACT - BOILER

RESOLVED: The Board of Directors hereby approve a Guaranteed Energy Savings Act (GESA) contract with SitemogIQ for boiler removal and replacement at the High School. The total value of the GESA is \$2,186,838.

MOTION BY _____

SECONDED BY _____

XIV. INFORMATION ITEMS

A. FIRST READING OF NEW, REVISED, OR BOARD POLICIES FOR REVIEW:

1. 123-AR-2 – Athletic Coaches
2. 204 AR Attachment – Educational Trip Request

(Policies were reviewed at the Committee of the Whole Meeting and copies are available upon request)

XV. ADMINISTRATOR’S REPORT

Carrie Conrad, Special Education Director

XVI. EXECUTIVE SESSION

XVII. ADJOURNMENT OF BUSINESS MEETING _____ P.M.

MOTION BY _____

SECONDED BY _____